

the end of your lease



Before your novated lease end date gets too close, it's best to make some early decisions about what to do with your car, and how you will pay your residual value.

You can novate a new car, refinance your existing car or pay out the residual value and opt out of the benefit program.

Which of the following options is best for you?

1. Novate a new car

Upgrade to the latest model, or choose something completely different! We can help no matter which option you choose, and we may even be able to help you sell or trade your existing car.

It's important to note that new cars can take many months to arrive, so talk to us as soon as possible if you're interested in doing this.

2. Refinance the residual value

You may prefer to keep your existing car, entering into a new novated lease for another term (minimum 12 months/\$10,000 residual value). This means you'll continue to benefit from the convenience of the novated lease, probably at a lower monthly cost. Check your employer's policy for any restrictions regarding the number of times a car can be refinanced.

3. Pay out the residual value and leave the program

Alternatively you may choose to pay out the residual value and own the car outright.

This means the novated lease will cease and you'll no longer benefit from the convenience and tax savings you've been enjoying.

Remember the benefits of an *nlc* novated lease

- The convenience of using the *nlc* fuel and maintenance card to pay for all of your car expenses,
 - The GST savings you made when you bought the car, and
 - The GST savings on running costs (subject to your employer's input tax, GST status and salary packaging policy.)
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Your rights and responsibilities

When finishing your lease you will need to:

1. Complete an odometer declaration online at www.nlc.com.au. If you're unable to access your account, please contact customer support (see details below).
2. Settle your fuel and maintenance account. This will be reconciled by **nlc**; if you have a positive balance the monies will be returned to your employer and taxed before being forwarded to you. If you have a negative balance you will need to settle the balance with your employer.
3. Cut in half and return your **nlc** fuel and maintenance card and any supplementary cards.
4. If you are paying out the finance component directly to the financier,

please notify **nlc** as we require proof of payment to close off the account.

Arrears and interest

Arrears and overdue interest may affect the amount remaining on your contract. If **nlc** did not finance your lease, you should receive written advice from the financier confirming the residual amount and due date. Due to privacy laws, **nlc** is unable to obtain this information on your behalf.

FBT

Make sure you are on track to meet your minimum odometer target by the end of your novated lease, or you may be liable to pay any additional FBT.

Please call **nlc** customer support if you are in any doubt as to what your odometer reading should be on the final day of your lease.

When to stop using your fuel card(s)

You must not use your fuel and maintenance card(s) after the end of lease date under any circumstances. If you pay the lease out early the card(s) will be cancelled at that time of payment. In either case, a fee of \$100 per month may be incurred if the card is used afterwards.

It is therefore important that directly after the lease end date or after you have paid the lease out early, you cut the card in half, along with any supplementary cards and return them to **nlc**.

If your card(s) have been lost or stolen, notify **nlc** as soon as the loss becomes apparent.

Important note

In all circumstances, unless your lease is finalised, a payment will be due the day after your lease expires, so please ensure that you have made arrangements with **nlc** in advance of this date to avoid incurring additional costs. Any additional payments will not be deducted from your residual value.

How to pay the residual value

The residual value is a GST inclusive amount; you are responsible to pay the full amount regardless of how much you receive from the sale of the car. Before the lease expiry date, EFT or direct deposit the GST inclusive residual value amount to us:

National Australia Bank
Account name: **nlc**
BSB: 083155
Account number: 79 540 0509
Please include the registration number of the car and your name in the description of the payment.

Alternatively you can send a cheque payable to **nlc** Pty Ltd with the registration number of the car and your name written clearly on it, to:
nlc customer support
Locked Bag 4014
South Melbourne VIC 3205

Finally, please allow plenty of time:

- To make your decision,
- To discuss the reconciling of your fuel and maintenance account,
- To finalise your existing lease before the due date as there are penalties for late payment, and
- For your new car to arrive.

Customer Support